



Challenge, Equality & Opportunity

BEHAVIOUR POLICY

**In this policy, the use of the word 'parents' refers to any adults with parental responsibility.*

Principles

- Everyone in the school family must feel valued and respected.
- Positive, caring relationships built on trust and clarity will lead to the best possible school ethos and behaviour.
- Learning opportunities are maximised when behaviour meets expectations and there are no, or very few, disruptions in lessons.
- The school expects every member of the school community to behave in a considerate way towards others.
- We are committed to using positive language when talking to children.
- Children need to understand, at an age appropriate level, the consequences and impact of their behaviour on themselves and others.
- As a No Outsiders School, we follow Equal Opportunities practice and treat all children, adults and every member of the school family equally.
- We recognise and understand the difference between equality and equity, and respond to need, as is our duty.
- Children who are happy and have positive relationships are more likely to behave in an appropriate way and make progress in their learning.
- We recognise that engagement in the school curriculum is essential to securing the best possible behaviour from individuals and groups of pupils in school.

GUIDELINES

What are the Rules and how do we reinforce them?

What do we do?

- The Golden Rules are introduced in Reception and reinforced throughout all year groups so that all children know, understand and value the rules.
- Assemblies, stories, PSHE, Circle Time and on-going dialogue between staff and pupils reinforce the meaning and importance of the rules.
- We expect all children and members of the school community to follow the rules.
- We use positive language and highlight/draw attention to positive behaviour. We recognise that rewards and praise given to other children strategically can support improvements in their own and others' behaviour (proximal praise).
- We look to 'catch children in' and give them opportunities to behave in an appropriate and safe way and to make improvements.
- We celebrate successes for everyone, recognising and making adjustments for those with SEN, from the smallest of steps to bigger improvements and consistent good behaviour. Children are supported to meet their own targets and we recognise effort.
- Members of staff verbally acknowledge positive behaviour by referring to the rules, children's own targets and our expectations.
- High standards of achievement (behaviour and academic) are rewarded in weekly 'Achievers' Assemblies' where members of each class are given a certificate, are named and pictures displayed on the board in the Entrance Hall.
- Children are often sent to share examples of positive and improved behaviour with the headteacher or other members of staff.
- Each class has a reward system, these differ according to the needs of specific classes, individual children and the age of the children. Dojo points are used from R - Y4.
- Dojo Certificates are awarded in Achievers Assembly (50 – Bronze, 100 – Silver, 150 – Gold, 200 – Platinum).
- Some classes have other reward systems in place, either short term or longer term. Reward systems are agreed with the headteacher and reviewed regularly by class teachers.
- Achievements outside of school are recognised routinely in assemblies where children bring certificates, trophies, etc.

The Golden Rules

- 1. We are gentle**
We don't hurt others
- 2. We are kind and helpful**
We don't hurt anybody's feelings
- 3. We listen**
We don't interrupt
- 4. We are honest**
We don't cover up the truth
- 5. We Include Everyone**
We don't make anyone feel like an outsider
- 6. We work hard**
We don't waste our own or others' time
- 7. We look after property**
We don't waste or damage things

- Children read body language more effectively than adults – we stay calm and only shout if it is to raise the alarm to avoid danger.

What we don't do:

When the above strategies aren't working and situations escalate or are more serious, we try to diffuse and resolve the situation quickly, calmly and in a positive manner. We do not:

- Resort to negative language - *because we want to give children a way out that they can see and we want them to feel hope that they can 'turn it around'.*
- Try to intimidate or make children afraid - *because that demonstrates that we think bullying wins.*
- Shout - *because it escalates our own stress, the message is lost in the noise and this also demonstrates that we think intimidation or bullying works.*
- Ask children 'how many times have I told you...?' - *because that is irrelevant and unlikely to lead to a good outcome.*
- Ask children 'why' they have behaved in a particular manner - *because they don't know or can't express this and it is likely to lead to more confusion and frustration, especially for children with SEN or difficulties with self-regulation. Although we can say 'what happened to make you feel so cross?' or 'did you think that was OK?'*
- Use sarcasm - *because they are unlikely to understand and it is belittling.*

What do we do when things go wrong?

Sanctions are applied when staff have to quickly manage behaviour in order to keep children safe or move on in lessons.

These are:

Classroom

When children do not follow instructions and cause low level disruption in class, we will verbally warn the child to make better choices and may move their physical position in class. For repeated disruptions, children can be sent to another class or the HT. Children will never be sent out of class on their own as this could escalate into a safeguarding issue. Children will be returned to classes after an agreed amount of time or when the supervising adult feels that they are ready.

Outdoors

When outside, children could be asked to take time out and wait at the fence until a member of staff can talk to them and help them to rejoin their peers in safe play. For repeated unsafe incidents, children can be brought in to a member of the SLT and asked to wait, supervised, inside until the end of play.

All sanctions are proportionate to individual children's needs and will be managed sensitively.

Children apologise to other children if they have hurt or upset them. If possible children show that they are sorry by then being kind to any children who have been hurt or upset. Apologising is seen as a way for children to take responsibility and understand the impact of their actions and so should be a conversation facilitated by staff rather than just saying sorry.

Members of staff only intervene physically to restrain children in order to prevent injury to another child or adult or if a child is in danger of hurting him/herself (*See the Positive Handling Policy*).

Parents are informed of all behaviour which is potentially dangerous or causes concern.

All incidents of behaviour which are potentially dangerous or cause concern are recorded on CPOMS.

FIXED TERM AND PERMANENT EXCLUSIONS

Only the Headteacher (or acting headteacher) has the power to exclude a pupil from school. The Head may exclude a pupil for one or more fixed periods, for up to 45 days in one school year. The headteacher may also exclude a pupil permanently. It is also possible for the headteacher to convert a fixed term exclusion to a permanent exclusion, if the circumstances warrant this.

If the headteacher excludes a pupil the parents are informed immediately and given reasons for the exclusion. The headteacher makes it clear to parents that if they are not in agreement with the exclusion they may appeal to the governing body.

In deciding to implement a fixed-term or permanent exclusion, the School and the governing body act strictly in accordance with DfES Regulations and LA Policy.

See Exclusion Policy

ROLES AND RESPONSIBILITIES

All Staff

1. All staff should make themselves aware of the contents of this policy and follow it.
2. Staff have high expectations of the children, and they strive to ensure that all children behave in accordance with the Golden Rules.
3. All staff are excellent role models to the children.
4. All staff treat all children equally and consistently. All staff are aware of the difference between equality and equity and know that equality does not mean the same amount of time, rewards or praise. Our approach is differentiated and according to need, especially with children with SEN and difficulties with self-regulation.
5. All staff should seek advice/support from senior members of staff or the Governing Body, as appropriate.
6. All staff report any incidents of dangerous, threatening or repeated behaviour to the Headteacher or the Deputy Headteacher in person and on CPOMS.
7. All staff report to the DSL if they believe that there is a safeguarding concern.

Class Teachers

1. It is the responsibility of class teachers to ensure that all children follow the Golden Rules and that all children behave appropriately.
2. Class teachers actively promote the Golden Rules and positive behaviour through PSHE teaching, Jigsaw lessons, Circle Time and the daily life of each class.

3. Class Teachers seek support from the SENCo, the DHT and HT, as appropriate, when they have concerns about children in their classes. The SENCo is informed as soon as possible when teachers have concerns which may result in the child requiring additional support.
4. Class teachers liaise with external agencies, as necessary, to support and guide the progress of each child.
5. Class teachers follow the advice of professionals and put advised strategies into place.
6. Class teachers consult parents when there are concerns about the behaviour of children.
7. Class teachers ensure that there is an effective handover of information regarding children's behaviour and needs to the next class teacher, either at BEFS or at the next chosen school (before transition). Prior to children starting new classes and as part of the transition process, class teachers check CPOMS to read historical incidents.
8. Class teachers keep other appropriate staff (HT, DHT, TAs, midday staff, visiting staff etc) informed regarding children who are receiving extra support as well as seeking feedback from such staff after playtimes etc.
9. Class teachers keep a record of serious or repeated breaches of the Golden Rules for children in their class (on CPOMS) and share this information with the Headteacher by always alerting her at the time of recording an incident.

The role of the headteacher

1. It is the responsibility of the headteacher to implement the school behaviour policy consistently throughout the school, and to report to governors, when requested, on the effectiveness of the policy. It is also the responsibility of the headteacher to ensure the health, safety and welfare of all children in the school.
2. The HT must ensure that the implementation of this policy and our practice meets the needs of all children as fully as possible and does not discriminate against any groups or individuals.
3. The headteacher supports the staff by implementing the policy, by setting the standards of behaviour, and by supporting staff in following the policy.
4. The Headteacher reads all incidents on CPOMS and follows up with any appropriate actions.
5. The Headteacher has the responsibility for giving fixed term exclusions to individual children for acts of very dangerous or threatening behaviour. The Headteacher may permanently exclude a child after consultation with the Governing Body (see Exclusions Policy).

The role of Parents

1. The school works collaboratively with parents and expects that children will receive consistent messages about how to behave at school and at home and will work with us towards improvements.
2. Parents can access services which are sign posted by school and partner agencies when additional support is suggested.
3. Parents are aware of their responsibility to keep school informed regarding any factors which could affect children's behaviour (eg changes to living arrangements, bereavements, illness etc).

4. We publish key policies on the School Website and we expect parents to read these and to support the School's policies and guidelines for behaviour.
5. If parents have any concerns they should initially discuss these with the school. If the matter remains unresolved they can follow the school complaints procedure.

The role of governors

1. The governing body has the responsibility of establishing a statement of principles and reviewing the effectiveness of this policy alongside the HT.
2. The Headteacher has the day-to-day authority to implement the school behaviour and discipline policy, but governors may give advice to the headteacher about particular disciplinary issues. The headteacher must take this into account when making decisions about matters of behaviour.
3. The Governors will follow the Exclusions Policy when supporting the school with all matters which relate to fixed and permanent exclusions.

MONITORING

- The headteacher monitors the effectiveness of this policy regularly. The headteacher also reports to the governing body on the effectiveness of this policy and if necessary makes recommendations for further improvements.
- The school keeps a record of incidents on CPOMS and this is monitored incident by incident as well as being reviewed each term.
- It is the responsibility of the governing body to monitor the rate of exclusions and to ensure that the school policy is administered fairly and consistently and in accordance with DfE and LEA Guidance.

REVIEW

The governing body and senior school management review this policy every two years and will make necessary changes in accordance with new regulations or recommendations.

Last reviewed February 2017, September 2020, September 2021 (Covid review)

Next review September 2022

Also see the added COVID-19 Statement for the Behaviour Policy.