

Broadway East First School Calculation Policy



2017

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Introduction

This document is a statement of the aims, principles and strategies for teaching and learning of calculation strategies in Mathematics at Broadway East First School.

Developmental Aims:

- To introduce children to the processes of calculation through practical, oral and mental activities.
- To support children in developing ways of recording to support their thinking and calculation methods
- Enable children to learn to interpret and use the signs and symbols.
- To facilitate children's use of models and images, such as empty number lines and Numicon to support their mental and informal written methods of calculation.
- To enable children to strengthen and refine their mental methods in order to develop informal written methods.
- To support children in becoming more efficient and succinct in their recordings which will ultimately lead to efficient written methods that can be used more generally.
- By the end of Year 4 children should be equipped with mental and written methods that they understand and can use correctly.
- By the end of Year 4, when faced with a calculation, children will be able to decide which method is most appropriate and have strategies to check its accuracy.
- At whatever stage in their learning, and whatever method is being used, children's methods of calculating will be underpinned by a secure and appropriate knowledge of number facts, along with the mental skills that are needed to carry out the process and judge if it was successful.

The overall aims when children leave first school are for them to:

- have a secure understanding of mental maths facts to apply to written mathematics;
- have a secure knowledge of number facts and a **good** understanding of the four operations
- have an efficient, reliable, compact written method of calculation for addition, subtraction and multiplication that children can apply with confidence when undertaking calculations that they cannot carry out mentally;
- be able to use this knowledge and understanding to solve problems;

Mental methods of calculation

Oral and mental mathematics is essential, particularly so in calculation. Early practical, oral and mental work lays the foundations by providing children with a good understanding of how the four operations build on efficient counting strategies and a secure knowledge of place value and number facts. Later learning and skill development must ensure that children recognise how the operations relate to one another and how the rules and laws of arithmetic are to be used and applied. Ongoing oral and mental mathematics learning provides practice and consolidation of these ideas. It must give children the opportunity to apply what they have learned to particular cases, exemplifying how the rules and laws work, and to general cases where children make decisions and choices for themselves.

The ability to calculate mentally forms the basis of all methods of calculation and has to be maintained and refined. A good knowledge of numbers or a 'feel' for numbers is the product of structured practice and repetition. It requires an understanding of number patterns and relationships developed through directed enquiry, use of models and images and the application of acquired number knowledge and skills. Secure mental calculation requires the ability to:

- recall key number facts instantly - for example, all addition and subtraction facts for each number to 20 together with multiples of 10 that make 100 and doubles and halves (Year 2), multiples of 10 and 5 that make 100 (Year 3)
- recall all times tables up to 12 x 12 by the end of year 4. Learnt as follows:

Foundation – by end of year begin counting sequences

Year 1 – counting in multiples of 2, 10 and 5. By the end of year 1, children can start learning 2, 10 and 5 times tables.

Year 2 – Recall 2, 10, 5 times tables. Learn 3 times tables.

Year 3 – Recall 2, 10, 5, 3, times tables. Learn 4 and 8 times tables.

Year 4 - Recall 2, 10, 5, 3, 4, 8 times tables. Learn 6, 7, 9, 11, 12 times tables.

- use taught strategies to work out the calculation - for example, recognise that addition can be done in any order and use this to add mentally a one-digit number or a 2 digit number to 20 (Year 1), partition two-digit numbers in different ways including into multiples of ten and one and add the tens and ones separately and then recombine (Year 2), add and subtract mentally 1, 10 and 100 to any 3 digit number.
- understand how the rules and laws of arithmetic are used and applied - for example, to add or subtract mentally combinations of one-digit and two-digit numbers (Year 3).

NB: See DofE Programme of study for Mathematics and Broadway East First Schools Excel assessment tables for full coverage.

The aim is that by the end of Year 4, the great majority of children should be able to use an efficient written method for addition, subtraction and multiplication with confidence and understanding. Children will develop the ability to use what are commonly known as 'standard' written methods - methods that are efficient and work for any calculations, including those that involve whole numbers or decimals. They are compact and consequently help children to keep track of their recorded steps. Being able to use these written methods gives children an efficient set of tools they can use when they are unable to carry out the calculation in their heads or do not have access to a calculator. We want children to know that they have such a reliable, written method to which they can turn when the need arises.

In setting out these aims, the intention is that there will be a consistent approach to the learning of calculation strategies and that all teachers understand the progression of skills and key concepts. The great majority of children will benefit greatly from learning how to use the most efficient methods. The challenge for teachers will be in determining when their children should move on to a refinement in the method and become confident and more efficient at written calculation. Guidance is given below for the steps in reaching the most efficient methods for each of the four number operations.

Progression in Teaching Addition

Mental Skills

Recognise the size and position of numbers

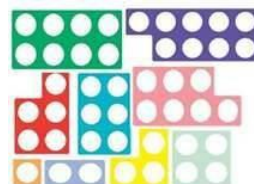
Count on in ones and tens

Know number bonds to 10 and 20

Add multiples of 10 to any number

Partition and recombine numbers

Bridge through 10



Models and Images

Counting apparatus

Place value apparatus

Place value cards

Number tracks

Numbered number lines

Marked but unnumbered number lines

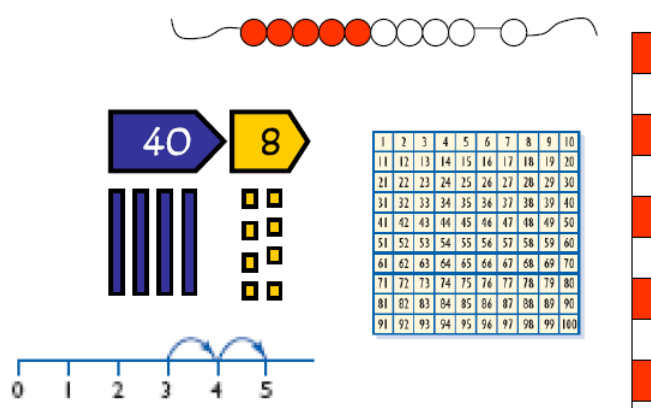
Empty number lines

Hundred square

Counting stick

Bead string

Numicon



Key Vocabulary

add

addition

Plus

And

count on

more

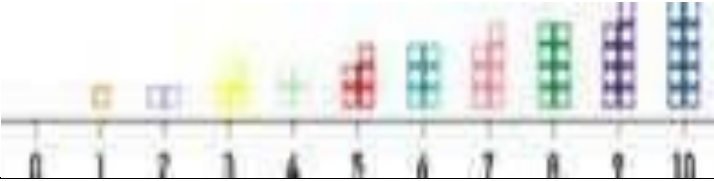


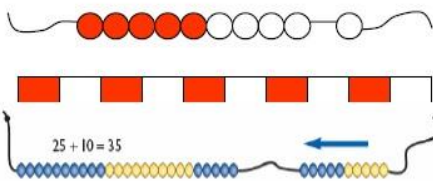


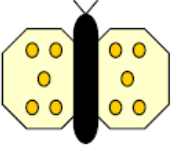
sum

total

altogether

increase

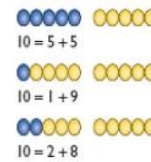
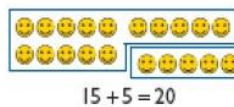
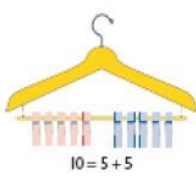
add and count on
addition plus
more sum total
altogether increase

EYFS/ Stages in development	Progression of skills and methods (addition)
EYFS 'Numbers as labels for counting' 5	<div data-bbox="313 285 699 365" data-label="Text"> <p>Recognise numbers 0 to 10</p> </div> <div data-bbox="740 296 1341 359" data-label="Text"> <p>0 1 2 3 4 5 6 7 8 9 10</p> </div> 
EYFS 'Numbers as labels for counting' 6	 <div data-bbox="646 684 841 800" data-label="Text"> <p>1, 2, 3, 4, 5, 6 ... there are 6 teddies</p> </div> <div data-bbox="854 699 1235 774" data-label="Text"> <p>Count reliably up to 10 everyday objects</p> </div>
Stage 1 (also learn in EYFS)	 <div data-bbox="1219 909 1495 999" data-label="Text"> <p>Count in ones and tens</p> </div> 
EYFS Calculating 4	<div data-bbox="350 1125 764 1251" data-label="Text"> <p>Begin to relate addition to combining two groups of objects</p> </div> <div data-bbox="805 1136 1365 1251" data-label="Text"> <p>and makes 5</p> </div>
Stage 1	<div data-bbox="318 1329 524 1404" data-label="Equation-Block"> $3 + 2 = 5$ </div>  <div data-bbox="1052 1314 1479 1409" data-label="Text"> <p>Count along a number line to add numbers together</p> </div>
Stage 1	<div data-bbox="358 1486 935 1587" data-label="Text"> <p>Begin to use the + and = signs to record mental calculations in a number sentence</p> </div> <div data-bbox="1036 1472 1247 1551" data-label="Equation-Block"> $6 + 4 = 10$ </div> 
Stage 2	 <div data-bbox="613 1713 862 1776" data-label="Equation-Block"> $5 + 5 = 10$ </div> <div data-bbox="938 1692 1369 1787" data-label="Text"> <p>Know doubles of numbers</p> </div>

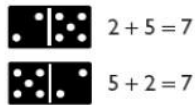
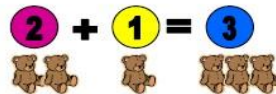
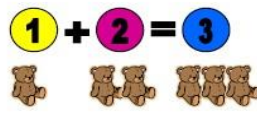
Stage 2
(number bonds to 10)

Stage 3
(number bonds to 20)

Know by heart all pairs of numbers with a total of 10 and 20



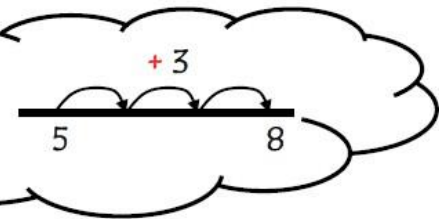
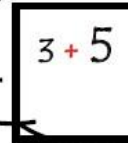
Stage 2



Know that addition can be done in any order

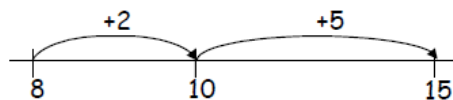
Stage 2

Put the biggest number first and count on



Stage 3

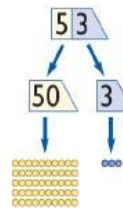
$$8 + 7 = 15$$



Add two single-digit numbers that bridge 10

Stage 3 (mental maths skill)

Begin to partition numbers in order to add

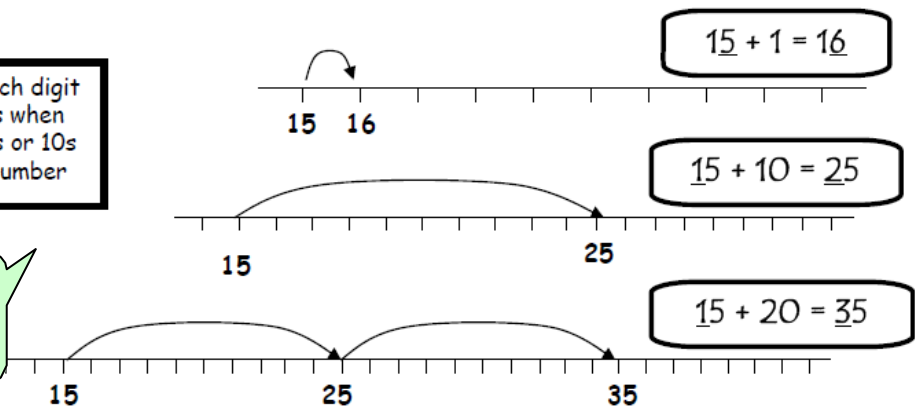


$$30p + 4p = 34p$$

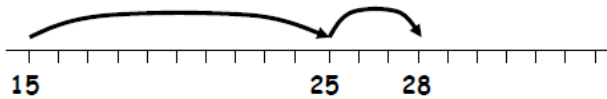
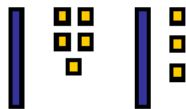
Stage 3 (mental maths skill)

Know which digit changes when adding 1s or 10s to any number

Can be demonstrated visually as in diagram but this **should not** be used as a written method.



Stage 3



Adding two two-digit numbers (without bridging)
Counting in tens and ones
Partitioning and recombining

Stage 3

Adding two two-digit numbers (bridging through tens boundary)

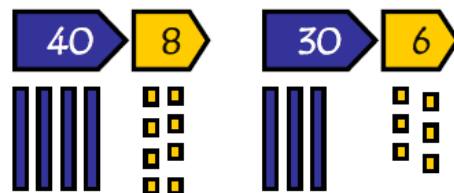
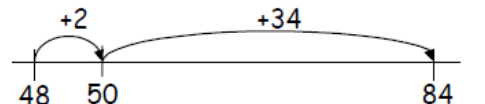
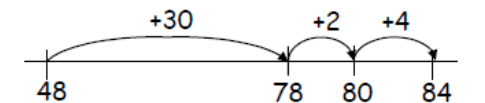
Using a number line

OR

Using place value cards and place value apparatus to partition numbers and recombine

$$48 + 36 = 84$$

Partition is a mental method, but it is useful for children to record jottings as in the diagram.



$$40 + 30 + 8 + 6$$

$$40 + 30 = 70$$

$$8 + 6 = 14$$

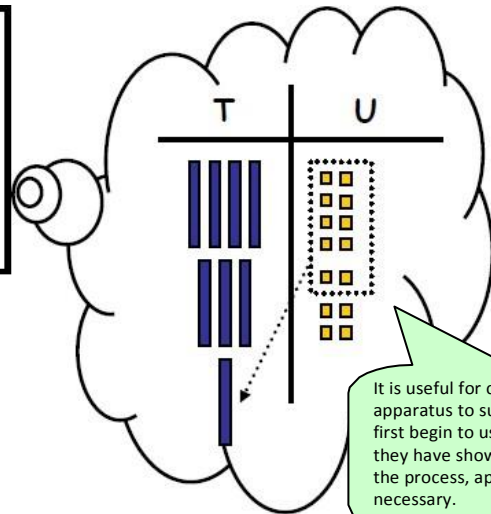
$$70 + 14 = 84$$

Stage 3
leading into
Stage 4

Expanded method
It is important that the children have a good understanding of place value and partitioning using concrete resources and visual images to support calculations. The expanded method enables children to see what happens to numbers in the standard written method.

$$48 + 36$$

$$\begin{array}{r} 48 \\ + 36 \\ \hline \end{array}$$



It is useful for children to use apparatus to support them when they first begin to use this method. When they have shown an understanding of the process, apparatus may not be necessary.

T	U
40	+ 8
30	+ 6
80	+ 4
10	—

Stage 4

$$\begin{array}{r} 48 \\ + 36 \\ \hline 84 \\ \hline 1 \end{array}$$

Standard written method
The previous stages reinforce what happens to the numbers when they are added together using more formal written methods.

Children at Stage 4 should also be expected to:

- use this method for larger numbers (to at least 4 digits)
- use this method to add numbers with up to 2 decimal places.
- solve addition problems involving measures and money.

Stage 5

Using the standard written method:

- add decimals (including those which do not have the same amount of decimal digits).
- solve addition problems involving measures and money.
- use as an inverse operation to check subtraction calculations.

To add successfully, children need to be able to:

- recall all addition pairs to $9 + 9$ and complements in 10;
- add mentally a series of one-digit numbers, such as $5 + 8 + 4$;
- add multiples of 10 (such as $60 + 70$) or of 100 (such as $600 + 700$) using the related addition fact, $6 + 7$, and their knowledge of place value;
- partition two-digit and three-digit numbers into multiples of 100, 10 and 1 in different ways.

Note: It is important that children's mental methods of calculation are practised and secured alongside their learning and use of an efficient written method for subtraction.

Progression in Teaching Subtraction

Mental Skills

Recognise the size and position of numbers Count back in ones and tens

Know number facts for all numbers to 20. Subtract multiples of 10 from any number

Partition and recombine numbers (only partition the number to be subtracted)

Bridge through 10

Counting apparatus

Place value apparatus

Place value cards

Number tracks

Numbered number lines

Marked but unnumbered lines

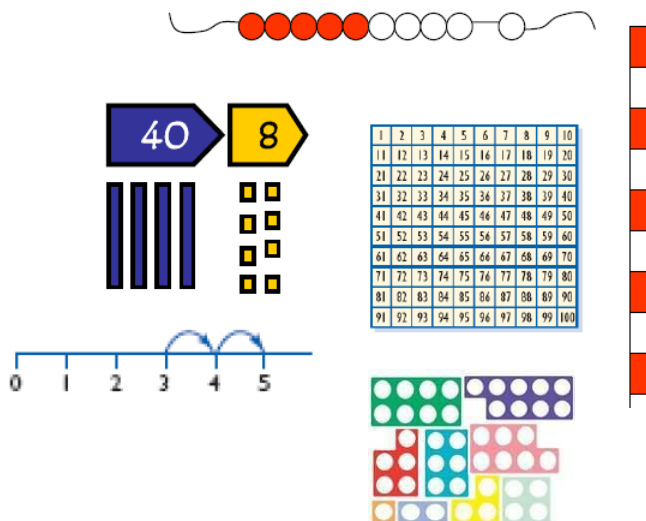
Hundred square

Empty number lines.

Counting stick

Bead strings

Numicon



Vocabulary

subtract

take away

minus


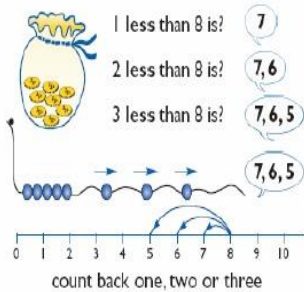

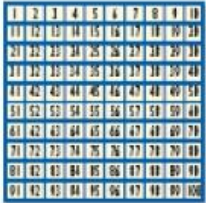
count back

less

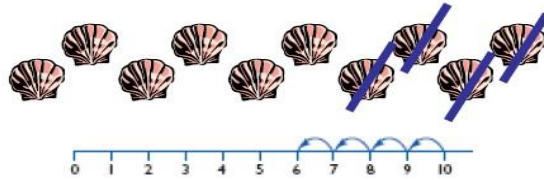
fewer

difference between

count back take away
fewer subtract
minus less
difference between

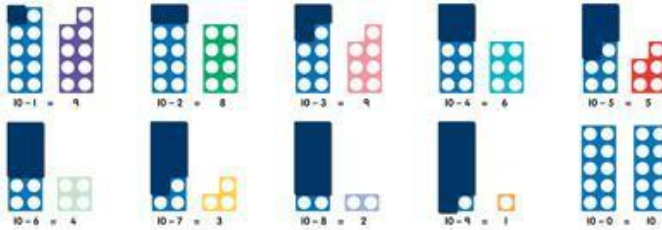
EYFS / NC Stage	Progression of skills and methods (subtraction)
EYFS Numbers as labels for counting 1	<div data-bbox="396 352 737 474">Begin to count backwards in familiar contexts such as number rhymes or stories</div> <div data-bbox="766 327 1081 541">Five fat sausages frying in a pan ...</div> <div data-bbox="1091 302 1406 562">Ten green bottles hanging on the wall ...</div>
EYFS Calculating 7	<div data-bbox="396 621 847 802">10, 9, 8, 7 ...</div> <div data-bbox="1071 621 1445 751">Continue the count back in ones from any given number</div>
EYFS Calculating 5	<div data-bbox="334 894 721 999">Begin to relate subtraction to 'taking away'</div> <div data-bbox="795 869 1055 1016">  </div> <div data-bbox="1094 852 1510 1016">Three teddies take away two teddies leaves one teddy</div>
EYFS Calculating 3 (up to 5) 7 (up to 10)	<div data-bbox="451 1104 753 1394">  <p>1 less than 8 is? 7 2 less than 8 is? 7, 6 3 less than 8 is? 7, 6, 5</p> <p>count back one, two or three</p> </div> <div data-bbox="863 1180 1127 1268">Find one less than a number</div>
Stage 1	<div data-bbox="360 1570 630 1638">Count back in tens</div> <div data-bbox="714 1600 1214 1633">  </div> <div data-bbox="1286 1432 1490 1633">  </div>

Stage 1



If I take away four shells there are six left

Count backwards along a number line to 'take away'



Stage 1

Begin to use the - and = signs to record mental calculations in a number sentence

Maria had six sweets and she ate four. How many did she have left?



$$6 - 4 = 2$$

Stage 2 (numbers to 10)



$$6 + ? = 10 \quad ? + 6 = 10$$

$$10 - 6 = ? \quad 10 - 4 = 6$$

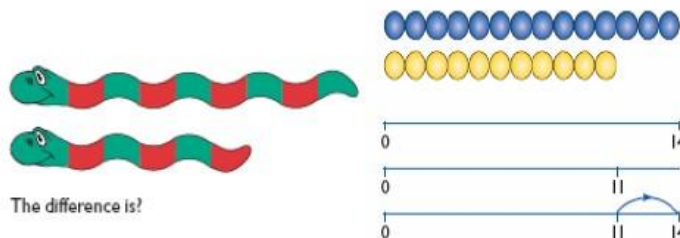
$$20 = 12 + 8 \quad 8 + 12 = 20$$

$$20 - 8 = 12 \quad 20 - 12 = 8$$

Know by heart subtraction facts for numbers up to 10 and 20

Stage 3 (numbers to 20)

Stage 2

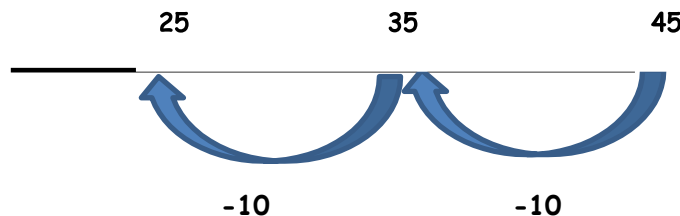


The difference between 11 and 14 is 3.
 $14 - 11 = 3$
 $11 + \square = 14$

Begin to find the difference by counting up from the smallest number

Stage 2 (mental maths skill)

Children should be able to do this mentally. This visual aid (in the form of a number line) may be used support those who need it.



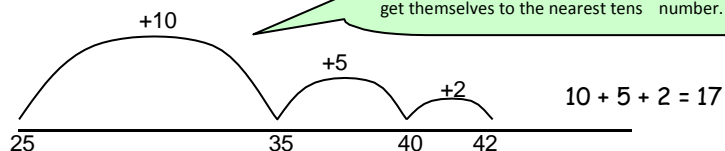
Subtract 1 or multiples of 10 from any two-digit

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100

Stage 3

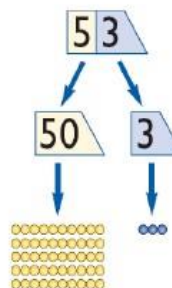
Continue to use a number line to find the difference by adding on from the smaller to the larger number. (including bridging through tens boundary).

$$42 - 25 =$$



Stage 3 (mental maths skill)

Begin to partition numbers in order to take away



Stage 3 (mental maths skill*)

*This method is a mental method, but it is useful for children to record jottings as in the diagram.

Partitioning number to be subtracted - with exchanging (links to counting back on number line)

$$43 - 27 = 16$$



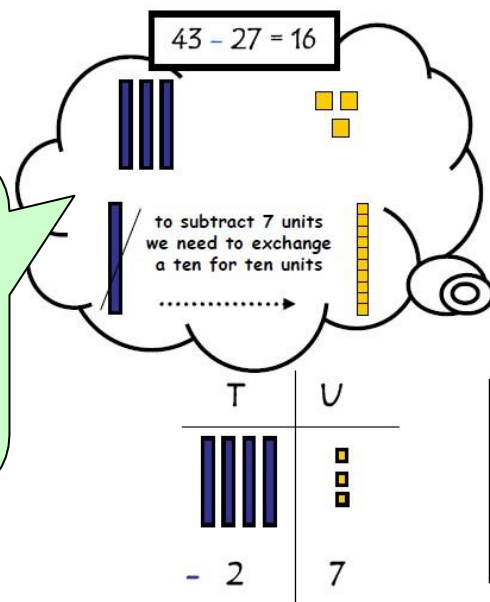
$$\begin{array}{r} 43 - 20 = 23 \\ 23 - 7 = 16 \end{array}$$

Find difference on number line?

Stage 3
leading
into Stage
4

This is an important method that should not be skipped as it helps children understand the process of exchanging (particularly the 'exchanging' element).

Apparatus can be used to demonstrate the process of 'exchanging'.



Expanded method

It is important that the children have a good understanding of place value and partitioning using concrete resources and visual images to support calculations. The expanded method enables children to see what happens to numbers in the standard written method.

$$\begin{array}{r}
 30 \quad 40 + 10 + 3 \\
 - 20 + 7 \\
 \hline
 10 + 6
 \end{array}$$

Stage 4

Standard written method
The previous stages reinforce what happens to numbers when they are subtracted using more formal written methods. It is important that the children have a good understanding of place value and partitioning.

$$\begin{array}{r}
 3 \quad 4 \quad 13 \\
 - 27 \\
 \hline
 16
 \end{array}$$

Children at Stage 4 should also be expected to:

- use this method for larger numbers (to at least 4 digits)
- use this method to subtract numbers with up to 2 decimal places.
- solve subtraction problems involving measures and money.

Stage 5

Using the standard written method:

- subtract decimals (including those which do not have the same amount of decimal digits).
- solve subtraction problems involving measures and money.
- use as an inverse operation to check addition calculations.

To subtract successfully, children need to be able to:

- recall all addition and subtraction facts to 20
- subtract multiples of 10 (such as 160 - 70) using the related subtraction fact, 16 - 7, and their knowledge of place value
- partition two-digit and three-digit numbers into multiples of one hundred, ten and one in different ways (e.g. partition 74 into 70 + 4 or 60 + 14).
- **Note:** It is important that children's mental methods of calculation are practised and secured alongside their learning and use of an efficient written method for subtraction.

Progression in Teaching Multiplication

Mental Skills

Recognise the size and position of numbers

Count on in different steps 2s, 5s, 10s

Double numbers up to 10

Recognise multiplication as repeated addition

Quick recall of multiplication facts

Use known facts to derive associated division facts

Use known facts to generate other facts (e.g. double the 2 x table to find 4 x table)

Multiplying by 10, 100, 1000 and understanding the effect

Counting apparatus

Place value apparatus

Arrays

100 squares

Number tracks

Numbered number lines

Marked but unnumbered lines

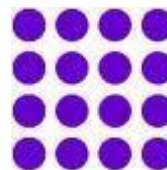
Empty number lines

Multiplication squares

Counting stick

Bead strings

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100



Vocabulary

lots of

groups of
times

multiply

multiplication

multiple

product

once, twice, three times

array, row, column

double

repeated addition

multiplication product
once, twice, three times
double groups of
repeated addition lots of
array, row, column multiply
times multiple

EYFS /
NC Stage

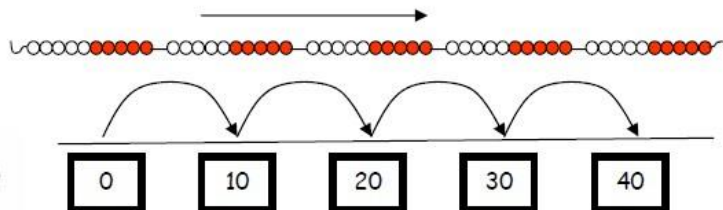
Progression of skills and methods

(multiplication)

Stage 1

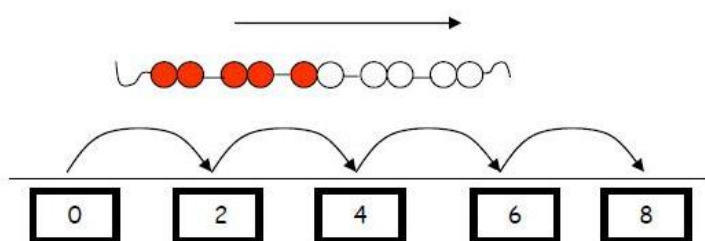
Introduce in Reception if children are ready.

Count in tens from zero



Stage 1

Introduce in Reception if children are ready.



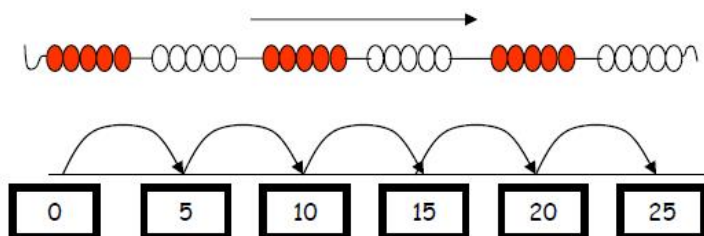
Count in twos from zero



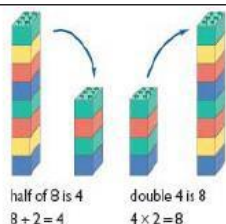
Stage 1

Introduce in Reception if children are ready.

Count in fives from zero



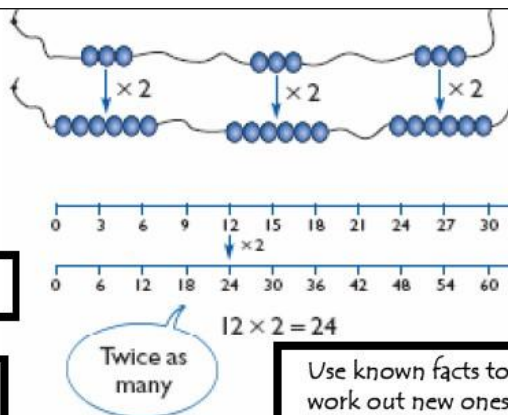
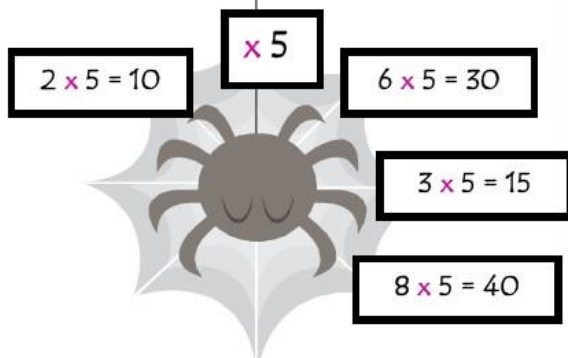
Stage 2



Know doubles and corresponding halves

Stage 3

Know multiplication tables to 10×10



Stage 3

Understand that ...

$$24 \times 20 = 24 \times 2 \times 10$$

$$24 \times 50 = 24 \times 5 \times 10$$

Use factors to multiply

Stage 3



$$2 + 2 + 2 + 2$$

Understand multiplication
as repeated addition

$$2 + 2 + 2 + 2 = 8$$

$$4 \times 2 = 10$$

2 multiplied by 4

4 lots of 2

Stage 3



$$2 \times 4$$



$$2 \times 4 = 8$$

$$4 \times 2 = 8$$



$$4 \times 2$$



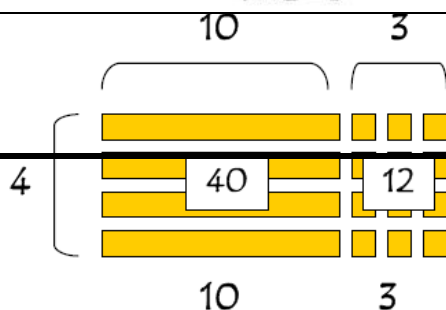
$$4 \times 2 = 8$$

$$2 \times 4 = 8$$

Understand
multiplication
as an array

Stage 3

Visual



When first introducing the grid method, use
resources to show the visual process, as well as
recording the workings within a grid.

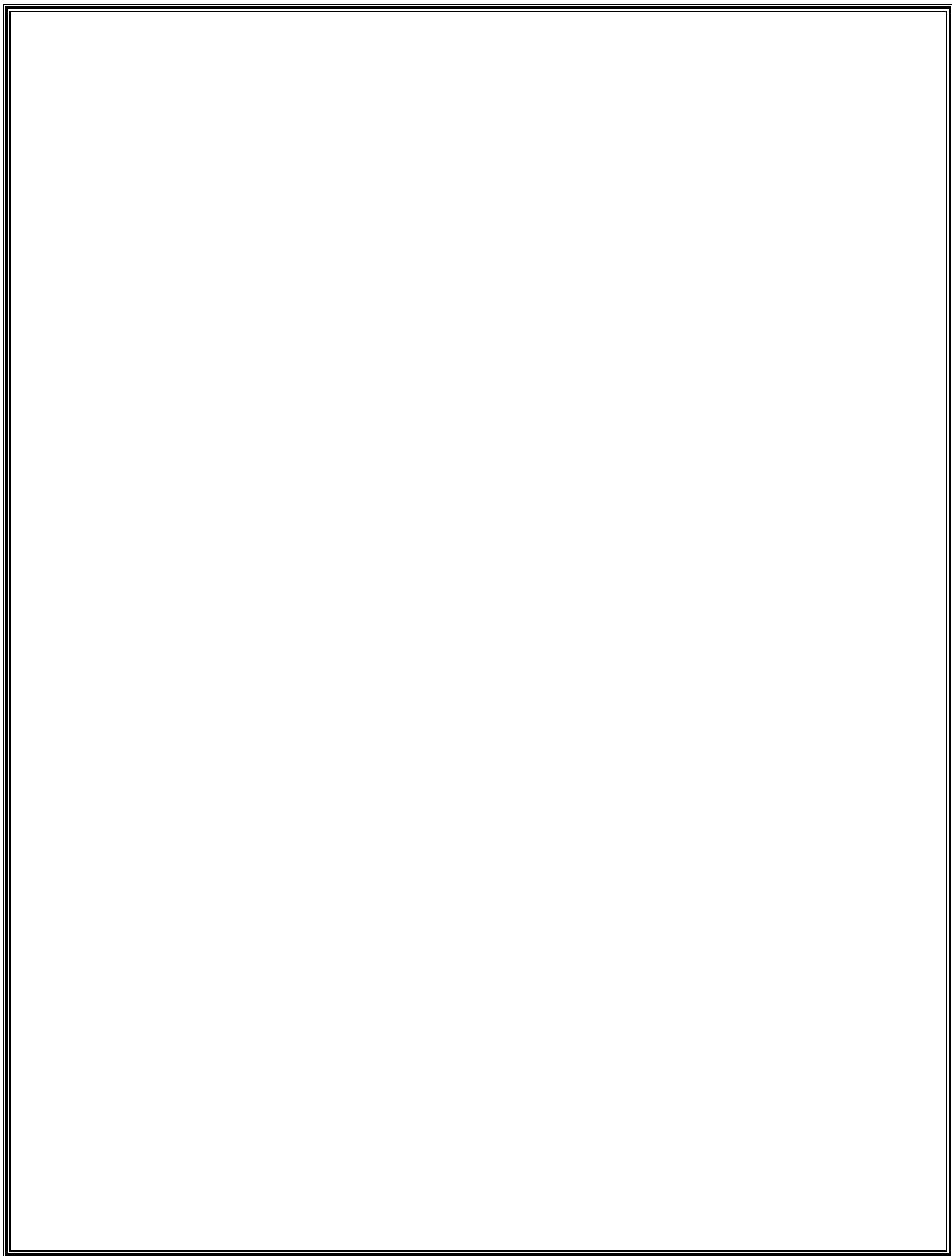
Use place value apparatus to support
the multiplication of $U \times TU$
alongside the grid method

Written
recording

4	40	12
---	----	----

$$4 \times 13$$

$$40 + 12 = 52$$



Stage 4

Expanded standard
written method

$$38 \times 7 =$$

$$30 + 8$$

$$\begin{array}{r} \times \quad 7 \\ \hline \end{array}$$

$$56$$

$$(7 \times 8 = 56)$$

$$\begin{array}{r} \underline{210} \end{array}$$

$$(7 \times 30 = 210)$$

$$\begin{array}{r} \underline{266} \end{array}$$

To demonstrate the process, it may help to record, in brackets, each step. Move away from this as children are ready.

To multiply successfully, children need to be able to:

- recall all multiplication facts to 10×10
- partition number into multiples of one hundred, ten and one
- work out products such as 70×5 , 70×50 , 700×5 or 700×50 using the related fact 7×5 and their knowledge of place value
- add two or more single-digit numbers mentally
- add multiples of 10 (such as $60 + 70$) or of 100 (such as $600 + 700$) using the related addition fact, $6 + 7$, and their knowledge of place value
- add combinations of whole numbers using the column method (see above).

Note: It is important that children's mental methods of calculation are practiced and secured alongside their learning and use of an efficient written method for multiplication.

Progression in Teaching Division

Mental Skills

Recognise the size and position of numbers

Count back in different steps 2s, 5s, 10s

Halve numbers to 20

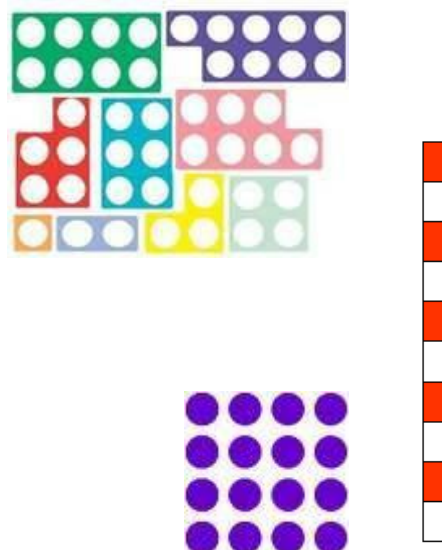
Recognise division as repeated subtraction

Quick recall of division facts

Use known facts to derive associated facts

Divide by 10, 100, 1000 and understanding the effect

Divide by multiples of 10



Counting apparatus

Arrays

100 squares

Number tracks

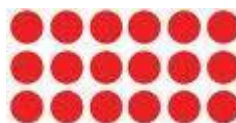
Numbered number lines

Marked but unnumbered lines

Empty number lines

Multiplication squares

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100



Vocabulary

lots of

groups of

share

group

halve

half

divide

division

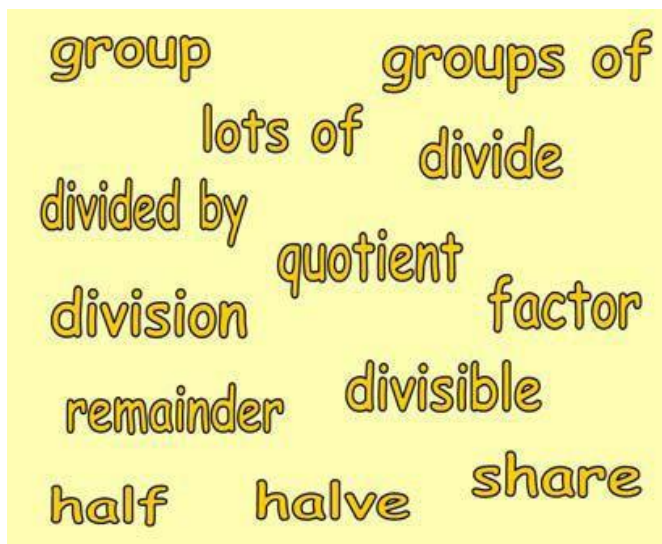
divided by

remainder

factor

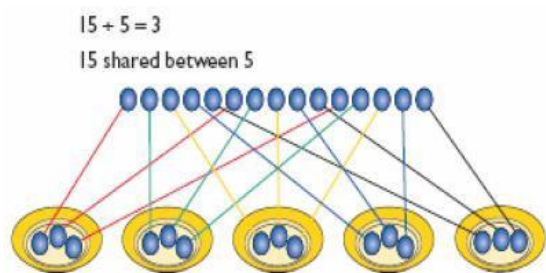
quotient

divisible



EYFS / NC Stage	Progression of skills and methods (division)
Stage 1	<div data-bbox="321 247 605 317" data-label="Text"> <p>Count back in tens</p> </div> <div data-bbox="332 359 638 491" data-label="Text"> <p>Introduce in Reception if children are ready.</p> </div> <div data-bbox="690 184 1446 432" data-label="Figure"> </div>
Stage 1	<div data-bbox="1198 646 1442 709" data-label="Text"> <p>Count back in twos</p> </div> <div data-bbox="1133 716 1435 852" data-label="Text"> <p>Introduce in Reception if children are ready.</p> </div> <div data-bbox="428 617 1110 842" data-label="Figure"> </div>
Stage 1	<div data-bbox="412 919 716 1062" data-label="Text"> <p>Introduce in Reception if children are ready.</p> </div> <div data-bbox="386 1073 675 1136" data-label="Text"> <p>Count back in fives</p> </div> <div data-bbox="740 953 1419 1199" data-label="Figure"> </div>
Stage 2	<div data-bbox="370 1325 493 1591" data-label="Figure"> <p>half of 8 is 4 $8 \div 2 = 4$</p> </div> <div data-bbox="542 1310 711 1461" data-label="Image"> </div> <div data-bbox="623 1493 857 1598" data-label="Text"> <p>Half of 6 is 3 $\frac{1}{2}$ of 6 = 3</p> </div> <div data-bbox="776 1325 857 1461" data-label="Figure"> </div> <div data-bbox="1073 1444 1287 1503" data-label="Text"> <p>Know halves</p> </div>
Stage 3	<div data-bbox="467 1724 922 1814" data-label="Text"> <p>Use known multiplication facts to work out corresponding division facts</p> </div> <div data-bbox="1133 1682 1328 1843" data-label="Text"> <p>If $2 \times 10 = 20$ then $20 \div 10 = 2$ $20 \div 2 = 10$</p> </div>

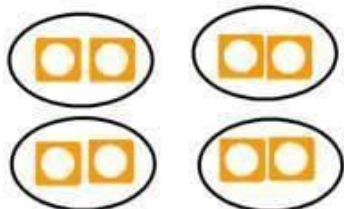
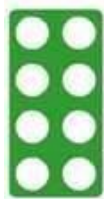
Stage 3



Understand division as sharing

Stage 3

$8 \div 2 =$

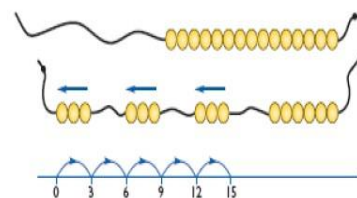


Understand division as grouping

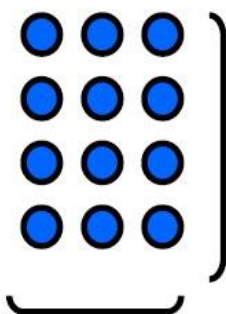
How many 3s in 15?



$15 \div 3 = 5$



Stage 3



12 divided into groups of 3 gives 4 groups

$12 \div 3 = 4$

12 divided into groups of 4 gives 3 groups

$12 \div 4 = 3$

Reinforce division as grouping through the use of arrays

Stage 4

Non
Statutory
in Y4

Standard written
method (short division)

$$\begin{array}{r} 27 \\ 3 \overline{) 81} \end{array}$$

Children at Stage 4 should also be expected to:

- use this method for larger numbers HTU \div U, ThHTU \div U
- solve division problems involving measures and money.
- use as the inverse operation to check multiplication calculations.

To carry out written methods of division successfully, children need to be able to:

- understand division as repeated subtraction
- estimate how many times one number divides into another - for example, how many sixes there are in 47, or how many 23s there are in 92
- multiply a two-digit number by a single-digit number mentally
- subtract numbers using the column method.

Note: It is important that children's mental methods of calculation are practised and secured alongside their learning and use of an efficient written method for division.

Concluding Statements

- Calculation strategies, both mental and written, underpin much of children's achievement in other areas of mathematics, especially in problem solving and investigative learning.
- Encourage children to reflect upon which method or strategy they find most reliable and suits their style of learning.
- By the end of Key Stage 2 it is important that children **record** their working out, and often marks may be awarded in SATs for clear calculations.
- Children should therefore be encouraged to jot down their thought processes from an early age.

Many children enjoy the challenge of completing calculations at speed: mental maths challenges involving all four operations should be encouraged, especially in Key Stage 2.

APPENDIX 1 – GUIDELINES PRODUCED IN 2013 IN CONJUNCTION WITH THE NEW NATIONAL CURRICULUM

Mathematics Appendix 1: Examples of formal written methods for addition, subtraction, multiplication and division

This appendix sets out some examples of formal written methods for all four operations to illustrate the range of methods that could be taught. It is not intended to be an exhaustive list, nor is it intended to show progression in formal written methods. For example, the exact position of intermediate calculations (superscript and subscript digits) will vary depending on the method and format used.

For multiplication, some pupils may include an addition symbol when adding partial products. For division, some pupils may include a subtraction symbol when subtracting multiples of the divisor.

Addition and subtraction

789 + 642 becomes

$$\begin{array}{r} 789 \\ + 642 \\ \hline 1431 \\ \text{1} \quad \text{1} \end{array}$$

Answer: 1431

874 – 523 becomes

$$\begin{array}{r} 874 \\ - 523 \\ \hline 351 \end{array}$$

Answer: 351

932 – 457 becomes

$$\begin{array}{r} 8 \quad 12 \quad 1 \\ 932 \\ - 457 \\ \hline 475 \end{array}$$

Answer: 475

932 – 457 becomes

$$\begin{array}{r} 1 \quad 1 \\ 932 \\ - 457 \\ \hline 475 \\ \text{5} \quad \text{6} \end{array}$$

Answer: 475

Short multiplication

24 × 6 becomes

$$\begin{array}{r} 24 \\ \times 6 \\ \hline 144 \\ 2 \end{array}$$

Answer: 144

342 × 7 becomes

$$\begin{array}{r} 342 \\ \times 7 \\ \hline 2394 \\ 2 \quad 1 \end{array}$$

Answer: 2394

2741 × 6 becomes

$$\begin{array}{r} 2741 \\ \times 6 \\ \hline 16446 \\ 4 \quad 2 \end{array}$$

Answer: 16 446

Long multiplication

24×16 becomes

$$\begin{array}{r} 2 \\ 24 \\ \times 16 \\ \hline 240 \\ 144 \\ \hline 384 \end{array}$$

Answer: 384

124×26 becomes

$$\begin{array}{r} 1 2 \\ 124 \\ \times 26 \\ \hline 2480 \\ 744 \\ \hline 3224 \\ 1 1 \end{array}$$

Answer: 3224

124×26 becomes

$$\begin{array}{r} 1 2 \\ 124 \\ \times 26 \\ \hline 744 \\ 2480 \\ \hline 3224 \\ 1 1 \end{array}$$

Answer: 3224

Short division

$98 \div 7$ becomes

$$\begin{array}{r} 1 4 \\ 7 \overline{) 98} \\ \underline{7} \\ 28 \\ \underline{28} \\ 0 \end{array}$$

Answer: 14

$432 \div 5$ becomes

$$\begin{array}{r} 8 6 \text{ r } 2 \\ 5 \overline{) 432} \\ \underline{40} \\ 32 \\ \underline{30} \\ 2 \end{array}$$

Answer: 86 remainder 2

$496 \div 11$ becomes

$$\begin{array}{r} 4 5 \text{ r } 1 \\ 11 \overline{) 496} \\ \underline{44} \\ 56 \\ \underline{55} \\ 1 \end{array}$$

Answer: $45\frac{1}{11}$

Long division

$432 \div 15$ becomes

$$\begin{array}{r} 2 8 \text{ r } 12 \\ 15 \overline{) 432} \\ \underline{30} \\ 132 \\ \underline{150} \\ 120 \\ \underline{120} \\ 0 \end{array}$$

Answer: 28 remainder 12

$432 \div 15$ becomes

$$\begin{array}{r} 2 8 \\ 15 \overline{) 432} \\ \underline{30} \\ 132 \\ \underline{150} \\ 120 \\ \underline{120} \\ 0 \end{array}$$

$$\frac{12}{15} = \frac{4}{5}$$

Answer: $28\frac{4}{5}$

$432 \div 15$ becomes

$$\begin{array}{r} 2 8 \cdot 8 \\ 15 \overline{) 432.0} \\ \underline{30} \\ 132 \\ \underline{150} \\ 120 \\ \underline{120} \\ 0 \end{array}$$

Answer: 28.8

